

**2010-2011**  
**ENROLLMENT AND TUITION FEES**

**REGISTRATION IS HANDLED ON A FIRST-COME FIRST-SERVED BASIS**

**ONE TIME ENROLLMENT FEE:           \$300.00**

**PAYMENT OPTION #3 MONTHLY TUITION –First month tuition is due on the 1<sup>st</sup> day of class.**

|           |          |
|-----------|----------|
| September | \$100.00 |
| October   | \$100.00 |
| November  | \$100.00 |
| December  | \$100.00 |
| January   | \$100.00 |
| February  | \$100.00 |
| March     | \$100.00 |
| April     | \$100.00 |
| May       | \$100.00 |

**PAYMENT IS DUE THE FIRST CLASS OF EACH MONTH. NO EXCEPTIONS!**

**PAYMENT OPTIONS**

**PAYMENT OPTION #1:** One payment of \$950.00 Due at enrollment.

**PAYMENT OPTION #2:** Two payments of \$575 = \$1,150

1<sup>st</sup> payment of \$575 due enrollment.

2nd payment \$575 due by 1<sup>st</sup> day of class in September 2010.

**\*MULTIPLE CHILD DISCOUNT:** If you have more than one child in the program, you only pay one *full* enrollment fee of \$300.00 and \$150 for the 2<sup>nd</sup> child. The monthly fees will still be due.

**2010-2011  
PREPARING FOR A DEGREE  
REGISTRATION FORM**

5024 Katella Avenue #334  
Los Alamitos, Ca. 90720

     **NEW STUDENT**

---

Student Name Grade ('10-'11) Date of Birth

---

Parent Name

---

School Name

---

Home Address

---

City, State and Zip

---

Home Phone Number

---

Work Phone Number (MOM)

---

Work Phone Number (DAD)

---

Mobile/Pager Number for Parent MOM

---

Email Address for MOM (Please Print Clearly)

---

Mobile/Pager Number for Parent DAD

---

Email Address for DAD (Please Print Clearly)

**SEPTEMBER 2010 – MAY 2011 REGISTRATION**

**REGISTRATION FEE: \$300.00**

Date \_\_\_\_\_ Check # \_\_\_\_\_

PAYMENT OPTION:      #1 (1 payment)           #2 (2 payments)           #3 (Monthly)

MONTHLY TUITION: \$100.00

# PREPARING FOR A DEGREE



## STUDENT CODE OF CONDUCT



1. \_\_\_ I understand that Attendance is mandatory and that I will be allowed three (3) absences and two (2) school related absences from PFD Class. Upon the sixth absence from PFD will result in immediate dismissal from the program. Understand that there will be exceptions made for extreme cases.
2. \_\_\_ I understand that if I am early, I am on time and if I am on time I am late. I will be in class at least 5-10 minutes before it starts. Does not apply to emergencies or things beyond your control.
3. \_\_\_ I understand that I must notify PFD at least 3 hours in advance prior to scheduled class if I will be absent. This will count as an unexcused absence. Emergencies are the only exceptions.
4. \_\_\_ I understand that I will volunteer at least **50 (Fifty)** Hours throughout the school year.
5. \_\_\_ I understand that I will not achieve D's or F's in the program or face mandatory maximum tutoring and probation. Consecutive D's or F's on grade check will result in disciplinary hearing and possible dismissal.
6. \_\_\_ I understand and agree that if I am placed on Academic probation 3 times in one year will result in automatic dismissal from the PFD program for the remainder of the year.
7. \_\_\_ I understand that I will abide by all rules and regulations of PFD at all times.
8. \_\_\_ I understand that I must call PFD to report being absent or late, not my parents. If parents call for you, it will count as an unexcused tardy or absence unless emergency.
9. \_\_\_ I understand that I will never falsify or lie on any PFD documents or assignments. If so, I will be required to meet with the Discipline Committee and face possible dismissal.
10. \_\_\_ I will demonstrate respect for self and for others at all times.
11. \_\_\_ I fully understand that participation in class is mandatory and I must do all assigned work with no exceptions.
12. \_\_\_ I understand that I will dress appropriately for class at all times. I will respect myself and others. No sagging pants or hats. No short skirts or short tops.
13. \_\_\_ I understand that I will only use proper English when speaking or writing.
14. \_\_\_ I understand that there is absolutely No Foul language at anytime during PFD.
15. \_\_\_ I fully understand and agree that I represent PFD even when I am not in PFD class.
16. \_\_\_ I understand and agree that I am responsible for showing improvement in at least one area of my life every week otherwise face possible probation or dismissal from program.
17. \_\_\_ I understand that I am responsible for my actions and not my parents.
18. \_\_\_ I fully understand and agree with respecting my parents at all times or face immediate Saturday detention. I also understand that my parents may assign Saturday detention anytime.
19. \_\_\_ I understand that I will never make excuses for anything and accept responsibility.
20. \_\_\_ I fully understand and agree that I will never lie about anything while in the program or face immediate dismissal from Preparing for a Degree for life.

---

STUDENT'S SIGNATURE

---

DATE

---

PARENT'S SIGNATURE

---

DATE

# **NO REFUND POLICY**

## **2010-2011**

Preparing for a Degree (also known as PFD) has instituted a **NO REFUND POLICY** for the 2010-2011 registration and tuition fees.

PURSUANT TO THE NO REFUND POLICY ONCE REGISTRATION AND TUITION HAS BEEN PAID ABSOLUTELY NO REFUNDS WILL BE GIVEN UNDER ANY AND ALL CIRCUMSTANCES FOR THE 2010-2011 YEAR

**I FULLY UNDERSTAND AND AGREE TO BE PERSONALLY BOUND BY THE PFD NO REFUND POLICY.**

**I FURTHER UNDERSTAND THIS IS A LEGALLY BINDING CONTRACT**

\_\_\_\_\_  
PARENT NAME (PLEASE PRINT)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PFD STAFF SIGNATURE

\_\_\_\_\_  
DATE

# **CANCELLATION POLICY**

## **2010-2011**

- I, the Parent/Guardian of Preparing for a Degree (PFD) student \_\_\_\_\_ agree to be personally bound by the terms of this cancellation policy for the Preparing for a Degree year 2010-2011 which begins in September, 2010 and ends in May, 2011.
- I understand that if at registration I choose payment option 2 (2 payments) and prior to the end of the program year I withdraw my student and/or my student quits the program for any reason whatsoever, I am responsible to pay **50%** of the then remaining balance of my students tuition as calculated through the end of May 2011.
- The balance is due and payable to Preparing for a Degree (PFD) within 30 days of the student's withdrawal from the program.
- This cancellation fee will not apply if my student is involuntarily removed from the program by Sean L. Washington or by a PFD employee.
- I am fully authorized to sign and agree to be liable for unpaid tuition when due. I agree you can collect the debt directly from me.

**I FULLY UNDERSTAND AND AGREE TO BE PERSONALLY BOUND BY THIS  
PFD CANCELLATION POLICY.**

**I FURTHER UNDERSTAND THIS IS A LEGALLY BINDING CONTRACT**

\_\_\_\_\_  
PARENT NAME (PLEASE PRINT)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PFD STAFF SIGNATURE

\_\_\_\_\_  
DATE



## Authorization Form

1. The Preparing for a Degree Program requests parental permission to reproduce printed, audio, visual, or electronic means activities in which your child will participate in as part of the PFD Program for marketing purposes. It is anticipated that photographs of your child will be taken during a PFD class in May 2009. In addition, the students will be requested to provide their written assessment of the PFD Pilot program. The photos and written assessments will be used as a means to show student participation in PFD activities, as well as serve as an archive for future promotions of past activities.
2. As a parent of \_\_\_\_\_, I agree that the Preparing for a Degree Program has the right to print, photograph, record, or use writings (hereinafter referred to as "Recordings") of my child for PFD marketing efforts. I further understand that PFD shall have exclusive right, title and copyright to the Recordings.
3. PFD confirms that the Recordings will be used for marketing purposes only.
4. I hereby release and hold harmless the Preparing for a Degree Program and its authorized representatives from any and all actions, claims, damages, costs, or expense, including attorney's fees, brought by the student or the parent which relate to or arise out of use of these Recordings as specified above.

---

Parent Printed Name

---

Parent Signature

---

Street Address

---

City, State, Zip Code

---

Telephone Number

---

Date



# SHIRT ORDER FORM

1 Polo-Style Shirt – *with logo on front*

PFD motto is - *“The place where success is learned and then earned.”*

Student’s Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Polo Shirt size: \_\_\_\_\_

**1. POLO SHIRT**

Youth Sm-XL

Adult Sm -2XL